

**Town of Caledon**

**make a difference**



**Job Title: Building Inspector**

**Closing Date: October 23, 2019**

Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can **make a difference**.

### **The Opportunity**

Through the demonstration of strong interpersonal skills, independent judgment, and analytical skills, the **Building Inspector** will conduct building inspections for residential, commercial, industrial, and institutional building permits in the Town of Caledon in accordance with the requirements of the Building Code Act, the Ontario Building Code, and all other applicable laws, standards, and regulations.

Reporting directly to the Supervisor, Inspections/Deputy CBO, you will ensure that inspections are completed in a timely manner (as per the OBC), assist clients on-site/on the phone with inquiries concerning the Ontario Building Code, and maintain accurate permit folders with inspection notes and other documentation as received.

### **The Ideal Candidate**

We are seeking a client-focused, organized professional with minimum qualifications through the Ministry of Municipal Affairs and Housing (MMAH) in General Legal/Process, House, Small Buildings, and Building Structural. Our ideal candidate has 3 years of related experience conducting inspections, or in the construction industry. Your experience is complimented by your post-secondary diploma in Architectural Technology (or a related field). We are seeking an individual with superior verbal and written communication skills, a demonstrated ability to solve problems independently and diplomatically. Computer proficiency in MS Office is required, and additional knowledge of AMANDA, and/or GIS software are an asset.

This position offers a salary range of \$64,617.55 - \$81,731.34 plus a competitive benefit package.

*Notwithstanding the above, candidates who do not fulfill all of our requirements may be considered in a Development Status capacity.*

*Satisfactory passing of a criminal record check and proof of qualifications will be required of any successful candidate(s) for this position.*



6311 Old Church Road  
Caledon, ON L7C 1J6  
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

*The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact Human Resources at (905) 584-2272 Ext. 4738.*

### **How To Apply**

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: [www.caledon.ca/careers](http://www.caledon.ca/careers)

If needed and upon request, this document can be made available in an alternative format.



6311 Old Church Road  
Caledon, ON L7C 1J6  
[www.caledon.ca](http://www.caledon.ca)

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542